

**THE PARISH OF ST JAMES AND ENMORE GREEN  
IN THE SHAFTESBURY TEAM MINISTRY**

# **Annual Church Meeting 2019**

held on Sunday 10<sup>th</sup> March at 11:30am in St James Church

## **THE ANNUAL MEETING OF PARISHONERS**

*All persons on the register of local government electors and resident in the Parish,  
and all persons on the Church Electoral Roll may attend and vote at this meeting.*

### **Agenda**

- 1 Opening Prayer
- 2 To approve the minutes of previous meeting.
- 3 To elect two Churchwardens to serve for one year.

## **THE ANNUAL PAROCHIAL CHURCH MEETING**

*Only persons on the Church Electoral Roll may attend and vote at this meeting.*

### **Agenda**

1. To receive apologies for absence.
2. To approve the Minutes of the previous meeting.
3. To consider any matters arising from those Minutes.
4. To receive, and be free to discuss, reports of St James' Church:
  - 4.1. Changes to the Electoral Roll
  - 4.2. Churchwardens report.
  - 4.3. The financial statement of the Parochial Church Council for the year ending 31 Dec 2018, independently examined.
  - 4.4. Fabric, Goods and Ornaments (under section 5 of the Care of Churches and Ecclesiastical Jurisdiction Measure 1991.)
  - 4.5. Safeguarding
  - 4.6. Other Detailed Reports (as given in the Annual Reports documentation)
5. District Council Reports (St. John's Enmore Green )
  - 5.1. Report of the Proceedings of the DCC
  - 5.2. The District Council Accounts
6. To receive a report from The Vicar, the Revd Dr. Simon Chambers.
7. To elect the following representatives:
  - 7.1. Members of the Parochial Church Council.
8. To make the following appointments:
  - 8.1. Sidespersons to serve for one year.
  - 8.2. An Independent Examiner for the year 2019.
9. Any Other Business. (notice of items to be given to chair before meeting)
10. Closing Prayer.

*Note this meeting will be followed by a short PCC meeting  
to elect Treasurer, Secretary and Churches Together Rep.*

**THE PARISH OF ST JAMES' CHURCH AND ENMORE GREEN  
IN THE SHAFTESBURY TEAM MINISTRY**

**ANNUAL CHURCH MEETING 2018**  
held on Sunday 22<sup>nd</sup> April at 11.15am in St James' Church

**THE ANNUAL MEETING OF PARISHIONERS**

1. The meeting opened with a prayer. In attendance 22 members of the public
2. The Minutes of the 2017 meeting held on 7<sup>th</sup> May had been omitted from the pack. These will be displayed at the back of the church and approved at the next PCC meeting.
3. Churchwardens: Philippa Forrest was nominated as Churchwarden for St James' and Elizabeth Preston for St John's. Unanimously approved.

**ANNUAL PAROCHIAL CHURCH MEETING**

In attendance: Jeanne Loader (Secretary), Nick Forrest (Treasurer), Philippa Forrest, Chris Mahon, Jim Knowles, Bill Walsh, Jill Sumner, Rosemary Saxey, Sue Ballett, Anthea Huband, Elizabeth and David Preston, Jo Churchill, Jane Baines, Jenny Webb, Andie Blows, Susan and Murray Walker, Paul Cooper, Hazel Watkin, Viv Rudd, Colin Francis.

1. Apologies: Tryphena and Neville Orchard, Sue and Julian Richards, Janet and David Lowe, Jill and John Fuller, Brian Webb, Graham Ballett, John Saxey.
2. The Minutes of the meeting on 7<sup>th</sup> May 2017 were omitted from the pack. These will be displayed at the back of the church and approved at the next PCC meeting.
3. Consequently, there were no matters arising from those Minutes.
4. Reports were received as follows:

4.1 Changes to the Electoral Roll

St James'	26 resident	31 non resident	Total 57
St John's	15 resident	11 non resident	Total 26

Parish Total 83 (3 more than last year)

4.2 Churchwardens Report

We were unable to recruit a Churchwarden at the 2017 APCM. There was concern within the PCC as to how this would affect the day to day running of the church, especially as Rev Simon would be away on Sabbatical during the months of August, September and October. Four PCC members decided to form an Overview Group to 'job share' covering (a) Services, prayer and care (b) Graveyard and church maintenance (3) Events and miscellany. The group met monthly and with excellent help and extra support from retired clergy we were able to keep afloat. Thanks to the Overview Group.

The first phase of Re-ordering for new lighting, audio and decoration was gaining pace ready for application to DAC in the Spring of 2018.

4.3 Annual Financial Report. Nick Forrest said we are just about breaking even and funds are reasonably healthy. However, the members of the congregation are getting older and we need to address the question of how much money will be coming in. Thanks were expressed to Nick for looking after the accounts, with assistance from Philippa. Thanks also due to Murray Walker for counting up the collection each week.

4.4 Fabric, Goods and Ornaments. The East Window Restoration is moving ahead – needs Faculty. Murray Walker reported that the AED is now available and will be affixed to the wall soon. Thanks to those who have undergone training for this. Terrier and Inventory Report is with Alan Carter. He's involved in bringing it up to date.

4.5 Other detailed reports as given in the Annual Reports documentation.

The following reports were received, all of which are in the pack: Ornaments & Furnishings; 'Holy Dusters', Planned Giving; Flower Arrangers; Bell Ringers; Music; Churchyard; Pastoral Resource Group; Events; Abbey School. Rev Simon thanked everyone for all their hard work in these areas.

## 5. District Council Reports (St John's)

5.1 Elizabeth Preston said that St John's will be celebrating 150 years in 2018. Bishop Karen will be coming on 9<sup>th</sup> September and it would be lovely to see as many there as possible. The staircase has been sorted out and now looks very smart.

Rev Simon explained that St John's is a District Church of this Parish and when he joined the Team he was unsure what this meant. St James is of the Parish – this is the main part of the Parish and St John's is the District Church. From the position of Ecclesiastical Law, St James is the main church. For Finance and Share we are treated as two separate Parishes. Official title should be 'St James' with St John's Enmore Green'.

Visitation on behalf of the Archdeacon was carried out on 19<sup>th</sup> June by Rev Lydia Cook, Deputy Rural Dean. No particular problems were noted.

5.2 Accounts – all in order. There were no questions. David Preston said they just about break even and rely very much on fundraising. If St John's became insolvent they would have to then rely on St James.

6. Vicar's Report. Rev Simon read out his report, copies of which are available. He was pleased 2017 had been a time of relative stability for St James and for Enmore Green. Our 150<sup>th</sup> Anniversary Celebrations at St James' in July 2017 were a huge success. The Recycling Sale for Sudan under Julian Richards' direction, raised a record-breaking amount – thanks to him for all he does to make this such a success.

Paul Cooper requested that the Vicar's Report be included in the Annual Reports' pack in future so that people have a chance to read it in advance. Rev Simon said he would do this and would make sure the Minutes of the previous year's meeting were also included.

## 7. The following representatives are elected:

7.1 Parochial Church Council – The following have been proposed, seconded and are duly elected: Andie Blows; Murray Walker and Alan Carter. There is a vacancy which Bill Walsh is willing to fill. He was duly proposed, seconded and elected. We are delighted to accept the

members who are standing again and to welcome Bill. Thanks to all the PCC members for their work over the past year.

The PCC members are: Philippa Forrest; Elizabeth Preston; Nick Forrest (Treasurer); Jeanne Loader (Secretary); Jill Sumner; Andie Blows; Murray Walker; Alan Carter; Sue Hollis; Jan Wilson; Julian Richards; Bill Walsh.

8. The following appointments were made:

8.1 The list of Sidespersons is on the board outside the church and they are re-elected *en bloc*.

8.2 The Independent Examiner for the year 2018 will be Edmund Mathews. We have previously been paying £1,000 but his fee will be only £50. All agreed he should be appointed.

9. Safeguarding and GDPR

9.1 Safeguarding. Both churches have safeguarding representatives - Sue Richards for St James and Heather Blake for St John's. Elizabeth Preston is the Team Representative. Rev Lydia Cook was very impressed with the safeguarding procedure at St James. EP said she had to cancel two training sessions, one because of the weather and the other for personal reasons. She will be arranging more dates – all PCC members will be having basic safeguarding training.

9.2 General Data Protection Regulation (GDPR)

We now have to have permission from individuals for the church to store their names on the Church Electoral Roll. If you are on the Electoral Roll you are identified as being Christian. With regard to Marriages, Funerals, Baptisms and so on we have to have permission to record their names. It is a level of extra administration. The congregation must be aware that we may be holding information on one list but should not give that information to anyone who might ask for it.

10. Any Other Business

a. Organist. Malcolm Wilson agreed that he will arrange cover when Chris Mahon is not able to play. Thanks to Philippa for arranging cover in the past.

b. Flower Arranging - Susan Walker said it would be helpful if she is informed when families are arranging their own flowers for weddings and funerals. SC said during the past year there has been a change in the way weddings are booked – they are done centrally instead of by Simon. She said we are very grateful for all donations towards flowers. We charge just £30 if we have to supply the flowers for a wedding. She says the cost of supplying flowers is running on a shoestring.

11. The meeting closed with a prayer for the future of the church.

Signed \_\_\_\_\_

Date \_\_\_\_\_

# **Additional Reports**

## **Planned Giving Report 2018**

We have 30 members of the our congregation who have Gift Aid Standing Orders and 6 more who give by yellow envelopes on a regular basis with the result that over 80% of our general congregation plan their giving. In the final months of the year several generous donations in response to appeals for funds for reordering enhanced our overall Gift Aid Claim on HMRC dramatically.

Our claim for the period ending 31st December was submitted on January 17th and our account created on Feb 8th with £1.84 late repayment interest!

**Colin Francis** – 6 March 2019

(apologies for late submission)

## **Vicars Report for APCM March 2019**

2018 – what an amazing and transforming year we have had. Not only in the building, but also in renewing hope for the congregation. The vision which The Revd Anne Heywood initially had over ten years ago, has finally reached something that can be touched and seen. It has been a long journey that we have walked in the past nine years, when her vision needed to be reawakened, clarified, and kept in focus in order to be made a reality; enabling this building to be fit for the next 150 years of its life. Full internal decoration, lighting and sound system have renewed hope and I can sense an optimistic view for the future. Now is a good time to say again “Well done to us all”. And while this may all seem to be something that is practical and about ‘paint, lights and speakers’, we must recognise the deep spiritual effect that it has had not only on ourselves but, more importantly, for those who are outside the church as the work has lifted people’s eyes upwards and inspired them. I have had more comments from visitors or people attending events about the ‘wonderful architecture’ of the building since the work was completed than I have probably had in the previous nine years. I will not forget presiding at the first communion when we returned to the church after the work had been completed, I was conscious of many of you, who previously had looked downwards during the service, now looking upward to take in the renewed beauty of this place. So again, this building, that was built for the Glory of God and the community, through our work, now brings that glory back into our midst.

I can’t pass this moment without acknowledging the fantastic efforts of all those who have been involved (and that is probably all of us) For our PCC, Brian our Architect overseeing important aspects of the work, The Diocesan Advisory Committee who caught our vision, and ensured we had not fallen into any traps. For the endless forms and quotes and communication with workers, we must thank Philippa and Nick who together brought the project into reality and were not prepared to let annoyances deter them but set clear time-frames and kept them. Without your determination and basic hard work, I’m not sure that the project would have even started by now. Nick also has saved us thousands of pounds through diligently using his knowledge and expertise to find alternative quotes and work-arounds. Thanks go to all those who have given of their money through our appeals, or who have helped to raise money such that the whole of the project could be paid for on budget; we couldn’t have done it without you. For the scaffolders, the great decorating team, the lighting team and sound engineers, who all calmly overcame obstacles, just got on with it, and made it happen. To the school and Michael Salisbury, the new Head teacher, for letting us use the school hall during the twelve weeks when the church was closed. And didn’t we have fun worshiping in a different context? It was a chance for us to try something a little different and for us as congregation to experience the great Christian environment inside the school showing that through their efforts, our Open the Book team and my Collective worship, the children all understand just who Jesus is and the Core Christian values that underpin our school. It was also, I feel, a chance for us to remind ourselves of the significance of being church when not in a church environment and as such it has refreshed our sense of spirituality.

And thanks must go to the Friends who have worked alongside in brining the car-park and path to enable the church to be used for wider events, this also has not been an easy-ride with planning, highways and other issues to contend with, but now we have a field fit for purpose and already being used to the full.

Life in church doesn't happen in such a wonderful way without the help of individuals who take-on roles and often just quietly do them in the background, to the Glory of God. So thanks, in no particular order to Jane Bains as sacristan, Alan Burr who quietly winds our clock each week, our bell ringers reminding the wider community of our worship, for Alan overseeing the churchyard, Julian freely giving of his time and archaeological expertise when groundworks, and there have been a few over the past year, have been needed. For the Christian Aid group, Children's Society group, reflective prayer group and so on. And specifically, to Andie Blows and the Pastoral Resource group which under her compassionate care have been a key part for me of the life of this church, both in prayer and in care of individuals. We owe a lot to her beyond the work she does on Sunday mornings welcoming, for keeping the sense of community with a Christian heart going here in the village of St James. For all those who unlock, clean, provide music and enhance our worship, serve tea and coffee, or clean the toilets. Life does feel good.

For St John's, which we must remember is just as much a part of the parish, life here too has continued as a great example of a healthy working church. Their sense of being connected with the community and reaching out into it is also commendable. Huge thanks go to David and Elizabeth Preston together with Jo Churchill for all they do in just the practical day-to-day oversight. Even down to going down to church to switch on the heating hours before the service and opening the church is no small responsibility. Here again, as in St James, it is the little jobs, which each by themselves don't seem big, but when put together by the same people is asking a huge amount by a few individuals to keep a lively Christian presence alive. Well done.

Of course, this great sense of being a healthy church in our community and our good-natured working together has all been a little overshadowed since the end of the year by the announcement that I will be leaving in a few weeks. I shall miss you all and miss this place that has seen my family grow, the church develop, and school life flourish. When I arrived almost nine years ago my role was the oversight of St James' and St John's, but since, you have had to have less of my time having been given oversight of Melbury Abbas and in the past few years my role as Rural Dean. We have also undergone a change of all the other clergy in the team, seen two team administrators out and the death of important characters within both our congregations. New life though shines through, and I feel that the parish is poised for someone who God is calling, to bring renewed hope and new life. With a refreshed church the events and services that could happen are exciting; with a new head teacher at the school, already signs of new church/school opportunities can be seen. For myself and family, I hope to be moving back to the more pastoral and visible side of ministry in the Clarendon team as I take on the role of Team Rector with more freedom and oversight of the wider team. Wherever you and I find ourselves this time next year, God is with us. 'All shall be well, and all manner of things shall be well.'

Simon.